

Bee County Western Week Vendor Application 2017

Organization Name: _____ Tax # _____

Contact Person: _____ Phone _____

Address: _____ City, St, Zip: _____

Email address: _____

INDICATE ELECTRICAL NEEDS * SIZE REQUIRED *** BOOTH TYPE *** QUANTITY**

Electricity Needed for Booth: Yes No (Available on limited bases – \$15.00 FEE to be paid w/ reservation)

Booth Sizes (circle one): Single (approx. 10 x 10) Double (approx. 10 x 20)

MARK WITH X	BOOTH TYPE	QUANTITY REQUESTED	COST FOR 10 x 10	COST FOR 10 x 20
	FOOD		\$200.00	\$400.00
	NON FOOD		\$75.00	\$150.00
	NON PROFITS		\$30.00	\$60.00
	EXHIBIT SPACE		\$75.00	\$150.00

Description of items to be sold: (attach additional sheet and pictures if needed)

Signature _____ Date: _____

Mail to: Bee County Western Week
 Attn: Vendors
 P O Box 373
 Beeville, TX 78104-0373

***** MONEY ORDERS ONLY PAYABLE TO***
 Bee County Western Week Celebration**

Email to: bcwwbeeville@yahoo.com

Festival and Vendor Hours:

FRIDAY, OCTOBER 20	12 NOON TO 5:00PM	CHECK IN AND SET UP
FRIDAY, OCTOBER 20	6pm TO 11pm	FESTIVAL OPEN
SATURDAY, OCTOBER 21	11am TO midnight	FESTIVAL OPEN
SATURDAY, OCTOBER 21 or SUNDAY, OCTOBER 22	AFTER MIDNIGHT on SATURDAY or AFTER 9am on SUNDAY	NO FESTIVAL ON SUNDAY

Rules:

1. Vendors may not sell soda, water or alcoholic beverages. Other drinks will be permitted upon request.
2. Vendor applications include 3 parking passes to the Vendor parking area. Not to be used by any other vehicle except vendor vehicle. Vendor parking will be immediately in front of the Expo coliseum. **NO PARKING ALLOWED NEXT TO PAVILIONS. THIS WILL BE STRICTLY ENFORCED SO MAKE ARRANGEMENTS AHEAD OF TIME FOR TRANSPORTING ITEMS TO AND FROM YOUR BOOTH**
3. RV set ups are available for purchase only through the Bee County Expo Center. For reservations contact **BEE COUNTY JUDGE'S office at 361-621-1556**. BCWW cannot make RV reservations for the Expo.
4. See hours of operation outlined on Application. Set up of booths must be completed no later than 5pm on Friday or 10:30 am on Saturday. **ALL VEHICLES WILL BE PARKED IN DESIGNATED AREAS AFTER TIMES ABOVE**. During Festival hours, vehicles will not be allowed in pedestrian area for loading or unloading. Vendors are encouraged to be open during all hours of festival.
5. Booth sizes will be approximately 10 x 10 and 10 x 20. If you need a larger area to accommodate a larger trailer or tent, you need rent a size accordingly. **If you are a food vendor then you need to allow for the fire zone area in your allotted space.**
6. **Western Week provides space only. Vendor must have own tables, chairs, tents, extension cords or any other necessary items.**
7. Each vendor is responsible for own sales tax requirements
8. Vendors must not give away or sell any items not previously agreed upon
9. Booths must be clearly and neatly marked with signage detailing the items for sale
10. All food booths **MUST** display in the booth a **SIGNED HEALTH PERMIT and FOOD HANDLER'S PERMITS** . **If food booth you need to allow for emergency isles.**
11. Western Week Committee reserves the right to restrict any items for sale and to refuse rental to any vendor as deemed necessary.
12. By signing application, the vendor acknowledges that in case of rain, severe or hazardous weather or any other act of God, there will be **NO REIMBURSEMENT** of booth fees.
13. Western Week Committee cannot assume liability for damage, loss, or theft of any items in your booth.
14. **FOOD VENDORS MUST HAVE GENERAL LIABILITY COVERAGE, WITH MINIMUM LIMITS OF \$200,000/OCCURRENCE - \$200,000/AGGREGATE, AND INCLUDE ENDORSEMENT NAMING BEE COUNTY GO TEXAN SCHOLARSHIP FOUNDATION, AS ADDITIONAL INSURED. CERTIFICATE OF INSURANCE MUST BE SUBMITTED TO WESTERN WEEK COMMITTEE WITH YOUR APPLICATION OR PRIOR TO OCTOBER 12, 2017. NO EXCEPTIONS!!!!**