



July 10, 2017

Dear Vendor,

Western Week Festival is coming once again to Beeville, Texas so mark your calendars for October 20-21, 2017 and make plans to join us. The festival will be held at the spacious Bee County Expo Center and is full of action, with events scheduled for Friday evening and all day Saturday. We have a great entertainment lineup for both nights and we are especially excited to have Metal Shop performing Friday night and Spazmatics performing Saturday night. Also on the grounds will be the Go-Texan BBQ cook-off, various specialty acts/events, and a carnival.

We would like to invite you to be a part of this exciting weekend. Enclosed is the information for the booth spaces available this year, as well as the application for reserving a space. The application provides details for booth rentals, setup and dismantle times, and methods for reply. Also included is a sheet of important rules that we hope will make everyone's experience at the event safe, enjoyable, and profitable.

**An important change for this year is the requirement of proof of Liability insurance by ALL FOOD vendors. Each food vendor must have general liability coverage with minimum limits of \$200,000 per occurrence/\$200,000 aggregate. The policy must include an endorsement naming Bee County Go Texan Scholarship Foundation, as an additional insured. A Certificate of Insurance, detailing proof of coverage, must be submitted with application or booth rental will not be granted.**

Please be sure to mark your booth type, space size and whether or not you require electricity for your booth; note, there will be a \$15.00 fee for electrical hookup. Money orders will be required for payment and can be made payable to Bee County Western Week.

Please forward application, payment and certificate of insurance(food vendors) to P.O. Box 373, Beeville, Texas 78104-0373. Applications WILL NOT be accepted after 5:00 p.m. on October 12, 2017 – so don't delay in sending in your application and money order.

If you have any questions or require additional information, please do not hesitate to contact Bee County Western Week committee members Robbin Reininger or Helen Ashley at [bcwwbeeville@yahoo.com](mailto:bcwwbeeville@yahoo.com). Information is also available on our website at [WesternWeek.org](http://WesternWeek.org).

We look forward to seeing you in October.

Bee County Western Week Committee